

City of Balcones Heights
Planning and Zoning Commission
3300 Hillcrest Drive
Balcones Heights, Texas 78201

MINUTES

Date: June 5, 2012

Time: 6:00 p.m.

MEMBERS PRESENT: George Monsive Jack Burton Gloria Cantu
Bill Johnson Maria Hilda Herrera

MEMBERS ABSENT: David Sellars

SIGN IN SHEET: Charles White

I. CALL TO ORDER AND RECORDING OF QUORUM:

Meeting was called to order and quorum was present.

II. ELECTION OF OFFICER:

Commission will elect a Chair from its members.

Recommendation was made to appoint George Monsive as Chair and Jack Burton as Vice Chair.

MOTION: Motion was made to approve recommendation.

Motion by: Gloria Cantu Second: Jack Burton 5/0/0 PASSED

III. APPROVAL OF MINUTES:

Minutes – May 8, 2012

MOTION: I make a motion to approve.

Motion by: Bill Johnson Second: Jack Burton 5/0/0 PASSED

IV. BUSINESS MATTERS:

1. Commission will conduct a **PUBLIC HEARING** regarding Home Occupation uses, registration, requirements, and definition.

Public Hearing opened at 6:03 p.m. and closed at 6:04 p.m.

2. Commission will consider and may take **ACTION** to make recommendation to City Council regarding home occupation uses, registration, requirements, and definition.

City Attorney explained and made recommendations on penalties for unregistered home occupations.

MOTION: I make a motion to send it (red-lined and final copy of amendments was provided) to council with the attorneys amendments.

Motion by: Jack Burton Second: Bill Johnson 5/0/0 PASSED

3. Discussion of the use of accessory buildings as dwelling and possible requirements of doing so.

This item will be discussed at a future meeting.

V. ADJOURNMENT:

Bill Johnson made a motion to adjourn, Jack Burton seconded the motion and all were in favor.
Meeting adjourned at 6:35 p.m.

SUBMITTED BY:

**Delia Flores
City Secretary/P&Z Secretary**

Commission approved on July 3, 2012.